

ASSISTANT CITY ENGINEER



The City of Fremont's Public Works Department invites applications for Assistant City Engineer.

Closing Date: Noon on May 20, 2015

Fremont is a dynamic, forward-thinking, innovative city, with a bold vision for "strategically urban" growth. As one of the largest cities in the vibrant Silicon Valley region, Fremont has robust funding resources for public infrastructure investment through private development, local capital programs, and a new voter approved regional transportation measure (Alameda County Measure BB). The City is seeking an Assistant City Engineer with drive and creativity, and a passion for collaboration, to help deliver the best in development and capital improvement to support a thriving community. We invite you to apply and join the team!

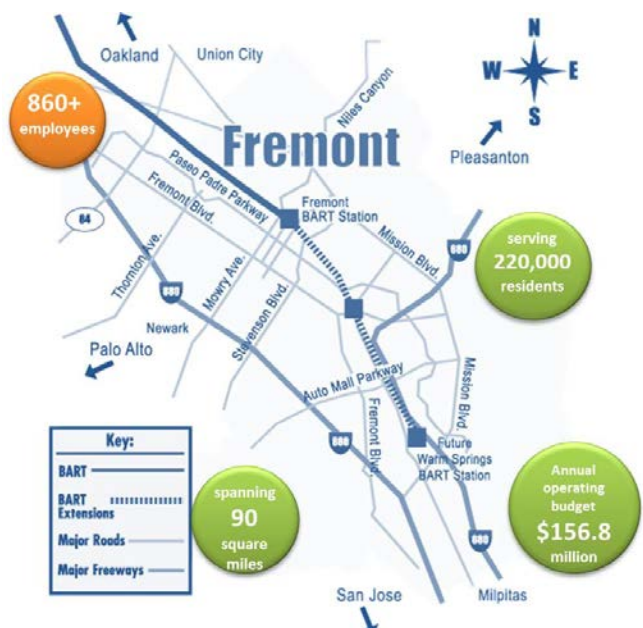
Dynamic Environment. Rewarding Careers.

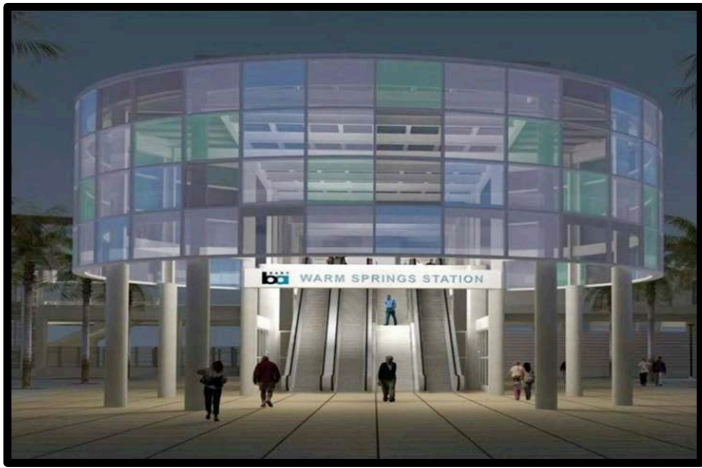


THE JOB

The Assistant City Engineer is a management level classification in the Public Works Department and reports to the City Engineer, with the responsibility to manage and implement the City's Capital Improvement Plan and large-scale engineering and development projects. Additionally, the Assistant City Engineer will support the City Engineer and lead multiple engineering sections and act as the City Engineer as assigned. Primary responsibilities include:

- Recommend and implement goals and objectives; establish performance standards and methods of design, construction and administration of capital projects and large special projects.
- Plan, direct, and manage the work of staff involved in the performance of professional and paraprofessional office and field activities in the Engineering Division.
- Co-lead efforts to support the workforce by understanding the needs of individuals and work groups, related to materials, equipment, training, recognition, and growth opportunities.
- Direct and refine scope of work, project budgets, timelines, design criteria and construction of all Public Works projects assigned to the section.
- Manage or oversee projects from beginning to end, ensuring adequate coverage of all projects by assigning project managers and inspectors.
- Facilitate solutions to technical, policy and contractual challenges.
- Coordinate activities of the Engineering Division with other department divisions, City departments, and outside public and private entities including state and local regulatory agencies and districts.
- Partner with internal staff, developers, engineers and the public to deliver new private and public infrastructure projects.
- Participate in budget preparation and administration, supporting the bi-annual update of the five-year capital improvement plan; prepare cost estimates for budget recommendations; monitor and control expenditures.
- Lead the preparation and presentation of reports for the City Manager and the City Council.





THE PUBLIC WORKS DEPARTMENT

The Public Works Department plays a key role in shaping the community and its future, as Fremont has several transformative land use and transportation projects underway to support the City's vision of being "strategically urban". Public Works is responsible for engineering, transportation, civic facilities, inspections, and maintenance for the City. The Engineering Division within Public Works helps deliver land development projects, executes the design and construction of public projects, and maintains and enhances the City's transportation network.

Fremont is "on the rise" with a bold plan to develop Downtown Fremont into a vibrant mixed-use district, including a new city hall, civic center, and council chambers. In November 2014, the voters of Alameda County approved a nearly \$8 billion transportation investment plan providing substantial new resources for Fremont to improve and expand transportation services related to BART, commuter and local transit, bicycle and pedestrian facilities, traffic safety and congestion relief, and pavement maintenance.

Other key projects include the Warm Springs "Innovation District" where over 850 acres are transforming into a mixed-use, transit-oriented employment center home to advance manufacturing companies. In late 2015 BART service will extend to a new Warm Springs/South Fremont station. Public Works is managing the construction of an iconic pedestrian access bridge which will cross over Union Pacific Railroad to connect the new BART station to the nearby employment hub—home to the Tesla factory, Fremont's largest employer.

THE IDEAL CANDIDATE AND QUALIFICATIONS

- Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary for satisfactory job performance would be qualifying. Example combinations include: graduation from an accredited college or university with a Bachelor of Science degree in civil engineering, and six years of progressively responsible professional civil engineering experience, three years of which involved management and supervision of professional civil engineering staff.
- Possession of a valid license as a registered Civil Engineer issued by the California State Board of Registration for Civil Engineers.
- Valid Class C Driver's License.
- An exceptional manager and leader of people who can energize multidisciplinary teams to continually learn and apply new skills and techniques to respond to community needs.
- Demonstrated experience establishing standards and best practices for construction management including scheduling, cost control, and project management.
- Strong communication skills (both written/oral) with the ability to effectively communicate at all levels of the organization including the City Leadership Team, City Council, City staff, residents, and the business community.
- The ability to manage multiple high priority projects with demonstrated ability to be creative, versatile, and innovative.



ABOUT FREMONT

Fremont is well-managed and innovative city, and has recently generated national attention by ranking second on the “Best Run City in America” list by 24/7 Wall Street and America’s third “Sharpest, Smartest City” by Reader’s Digest. Located in the heart of the Bay Area and Silicon Valley, Fremont prides itself on innovation, green technology, a low crime rate, great schools, a low unemployment rate, quality parks and nearby open space, and an incredibly diverse population of over 220,000 residents. As a full service city, Fremont employs nearly 900 regular employees and has an annual operating budget of approximately \$160 million.

Fremont is an employer that values its people, creativity, quality service, integrity, open communication, collaboration, mutual respect, and diversity. Employees find their work challenging, yet rewarding, and most importantly, enjoy the chance to make a difference through public service.

COMPENSATION & BENEFITS

The annual salary range for this position is \$117,111–\$158,100. Placement in the range will depend on experience and qualifications. Fremont offers an attractive benefits package, which includes, but is not limited to: CalPERS retirement plan, paid holiday, medical, dental and other City paid benefits. A complete benefits summary can be found at Fremont.gov or by using this link: [Benefits Summary](#)

HOW TO JOIN OUR TEAM

To be considered for this position, apply online by submitting a completed City application, resume and letter of interest at [City of Fremont Jobs](#). (www.fremont.gov/cityjobs)

Human Resources will make reasonable efforts in the examination process to accommodate persons with disabilities. Please advise Human Resources of any special needs a minimum of 5 days in advance of the selection process by calling (510) 494-4660. **The City of Fremont is an Equal Opportunity Employer.**

The information contained herein is subject to change and does not constitute either an expressed or implied contract.

Tentative Recruitment Schedule

Oral Panel Interviews: Week of June 1st

Follow-up Interviews: Week of June 8th

Start Date: Early July

Human Resources Department

3300 Capitol Ave., Bldg. B

Fremont, CA 94538

(510) 494-4660

